

Working with Children Check Card Information:

Unless you have a child in the creche, we do require persons in this workgroup to hold a Working with Children Check card (WWCC).

If you do not have one, or your card needs renewal, we have some application forms for you at the reception desk (or you can pick up one from a Post Office).

Read the Information Section, then fill out Parts 1,2,3 and 4 of the form – all about you.

At Section 5 the “category” is 14 and the type of employment is “Volunteer/Unpaid student”. The name of the organisation is Kalamunda Community Learning Centre and the job title/role is “Creche Volunteer”.

If you leave Section 6 and 7 blank, these can be filled out and signed by the Centre’s representative who is most readily available (there is more than one), when you bring the form to the Centre.

When it comes to signing the form, be careful that all of your signature is inside the box, or it will be rejected by the Post office and you may need to do it again!

Your application as a volunteer will cost \$11.00. This will be refunded on request, by the Centre, once you receive your card.

Please bring your receipt to the Centre to be noted, as this is in itself sufficient in most instances for the Centre to accept you as a volunteer immediately. Full information is available on the relevant website www.workingwithchildren.wa.gov.au

This all takes a little bit of time, so please get cracking with your application right now!