



**Classes commence:
Monday 1 August 2022**

Programme

Semester Two, 2022



Online enrolments open:

9.30am Tuesday 19 July to 2pm Tuesday 26 July

In person enrolments open:

Tuesday 19 to Friday 22 July, 9.30am to 2pm

***Avoid congestion
and long queues at
the Centre by
enrolling online!***



Kalamunda Community Learning Centre

Kalamunda Community Centre, 2 Crescent Rd, Kalamunda

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www.kalamundalearningcentre.org.au

WELCOME TO SEMESTER TWO, 2022

DATES FOR SEMESTER TWO - 2022 Term 3 1 August – 23 September Term 4
10 October – 2 December

Kalamunda Community Learning Centre is a not-for-profit organisation run by volunteers aiming to enhance our community as we learn through sharing. To keep course costs low and community involvement high we encourage all members to contribute in some way. Please refer to 'Workgroup Sign-Ups' below for more information.

ENROLMENTS CAN BE MADE ONLINE OR IN-PERSON

Please refer to dates and times on the cover. It is strongly recommended that you enroll online if possible. Unfortunately, we are unable to accept telephone enrolments. If you are having trouble enrolling online, please come to the office during Enrolment week and you will be helped complete your enrolment electronically.

COVID-19 POLICY

We are continuing with our policy that all members attending courses at Kalamunda Community Learning Centre are fully vaccinated against COVID-19 or have a medical exemption. Many of our tutors and members are vulnerable and some of our courses would need to be cancelled if this requirement was not in place. All courses are subject to COVID restrictions.

FEES

A Membership Subscription fee of \$10 for the calendar year is charged for all people except tutors. If you registered in semester 1 you will not need to add this to your cart.

CASUAL ENROLMENTS

A casual rate is offered to people who may wish to attend a class on an occasional basis. While there is no course fee charged at enrolment, Casual Tickets which cost \$5 each must be purchased from the Learning Centre Reception Desk during office hours (9.30 am – 2.00 pm) and presented to the Class Secretary at the beginning of each session. Tutors and Class Secretaries will not accept cash payments. Members attending Silversmithing or Middle Eastern Cooking as casual members will pay the levy at enrolment. Please note that not all classes accept casual enrolments.

ADDITIONAL COURSE COSTS

Several courses have extra costs e.g., kits provided by the tutors, ingredients for cooking classes, photocopying, etc.

CLASS ATTENDANCE

Class members must ensure their attendance has been recorded for each session. If, after the first two weeks of a class, you have neither attended nor given your apologies to the Centre, your enrolment in that class may be cancelled. No refund will be given under these circumstances.

WORKGROUP SIGNUPS

All members enrolled in full-time courses are requested to register for a Workgroup. We ask that members register for one workgroup only, irrespective of how many full-time courses they are enrolled in. There are many tasks available for selection, covering a wide variety of interests, skills, and activity levels. Kalamunda Community Learning Centre would not be able to operate so cheaply without the voluntary assistance of all members.

CRECHE

A crèche is available subject to demand. Children are welcome between the ages of 8 weeks and under 6 years. Parents/carers must be attending a class at the Centre. Please ensure you register your child for the creche at the Checkout page and download and fill in the child information form to be given to the crèche staff at your first session. For more information regarding the creche go to kalamundalearningcentre.org.au/creche.

OUR TUTORS

Our tutors are all volunteers who generously give their time and share their skills and knowledge with us, in order to enhance our community.

TERMS AND CONDITION

When enrolling for courses you will be asked to read and accept the KCLC Terms and Conditions. These will be available to be viewed at the checkout. They can also be viewed via our Home Page: "*About Us*".

IN CONCLUSION

We thank you for your interest in Kalamunda Community Learning Centre and hope you find a course that suits you. We look forward to meeting you at the Learning Centre. ***Bridget Hogarth, Jennifer Irvine and Annie O'Malley*** Coordinators

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