



Learning Through Sharing

Programme

Semester One, 2024



Online enrolments open:

9.30am Tue 30 January to 12pm Tue 6 February

In person enrolments open:

Tue 30 January to Fri 2 February, 9.30am to 2pm

Classes commence: Monday 12 February 2024

Kalamunda Community Learning Centre

Kalamunda Community Centre, Crescent Road, Kalamunda

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www.kalamundalearningcentre.org.au

WELCOME TO SEMESTER ONE 2024

Kalamunda Community Learning Centre is a not-for-profit organisation run by volunteers. We share skills, knowledge, and friendship, aiming to build connections and strengthen the community around us. Our organisation is built on a unique model that relies on our members contributing their time and skills to help run the organisation, helping to keep our course costs low and community involvement high.

DATES FOR SEMESTER ONE- 2024

- Term 1 12 February – 28 March
- Term 2 15 April – 14 June

ENROLMENTS CAN BE MADE ONLINE OR IN-PERSON

Please refer to the dates and times on the cover. It is strongly recommended that you enrol online if possible. If you are having trouble enrolling online, please come to the office during Enrolment week and you will be helped to complete your enrolment electronically. We do not accept late enrolments during Administration Week or the first two weeks of the semester.

FEES

A Membership Subscription fee of \$10 for the calendar year is charged for everyone except tutors. You will need to log in or register and then place the Community Membership in your cart before adding courses. Course fees are based on a rate of \$5 per session. Some fees include a levy for the use of resources and several courses have extra costs to be paid in class e.g., kits provided by the tutor, photocopying etc.

CASUAL ENROLMENTS

A casual rate is offered to people who may wish to attend a class on an occasional basis. Members pay \$30 at enrolment and are issued 3 casual tickets. All casual members must present a casual ticket to the Class Secretary at the beginning of each session they attend. Additional casual tickets (\$10 each) are to be purchased from the Learning Centre Reception Desk during office hours (9.30 am – 2.00 pm). Some courses include a resource levy, and these will be charged at enrolment for both the full-time and casual options.

COURSE DETAILS

Course details are correct at the time of printing, but amendments might be made prior to enrolments opening. Please ensure you read all the details online before you enrol.

CLASS ATTENDANCE

Class members must ensure their attendance has been recorded for each session. If, after the first two weeks of a class, you have neither attended nor given your apologies to the Centre, your enrolment in that class may be cancelled. No refund will be given under these circumstances.

WORKGROUP SIGNUPS

We ask members enrolled in full-time courses to register for a Workgroup. There are many tasks available for selection, covering a wide variety of interests, skills, and activity levels. Every person's contribution is valued - we would not be able to offer our classes at such a reasonable rate without our members doing their part in the running of the organisation. Please note: we ask that members register for one Workgroup only, irrespective of how many full-time courses they are enrolled in.

CRECHE

A crèche is available for children between the ages of 8 weeks and under 6 years. The crèche will be available Monday and Thursday mornings. Parents/carers must be attending a full-time class at the Centre. You will need to enrol your child in the appropriate Crèche Registration session and complete and submit the Child Notification form at the checkout. All members using the crèche must purchase Crèche Tickets (\$10 per child or \$20 for 2 or more children) for each session their child attends. We advise that you enrol your child first, ensuring there is a place for them, before enrolling in your courses. For more information regarding the crèche go to kalamundalearningcentre.org.au/creche.

OUR TUTORS

Our tutors are all volunteers who generously give their time and share their skills and knowledge to enhance our community.

TERMS AND CONDITION

When enrolling for courses you will be asked to read and accept the KCLC Terms and Conditions. These will be available to be viewed at the checkout. They can also be viewed via our Home Page: *"About Us"*.

IN CONCLUSION

We thank you for your interest in Kalamunda Community Learning Centre and hope you find a course that suits you. We look forward to meeting you at the Learning Centre. **Bridget Hogarth, Annie O'Malley and Anne-Marie Botica** Coordinators

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